



Indiana

District Employee
Association

Indiana District Employees Association
Meeting Minutes
March 29, 2016
Farm Bureau Bldg, Indianapolis
Depauw Room

S-SW - Erika Burkemper-Fischer, President
N-NW - Rose Morgan, Vice President
N-SE - Cindy Newkirk, Treasurer
S-NE - Mary Lou Musselman, Secretary

S-NW - Eric Shideler
N-NE - Julie Knudson
S-SE - Terry Ault
N-SW - Martha Miller

Erika Burkemper-Fischer, president called the meeting to order at 10:10 am.

Minutes:

Rose made a motion to accept the minutes from the January 13, 2016 IDEA meeting that was held at the IASWCD annual conference. Eric seconded the motion. Motion passed.

Treasurer Report:

Cindy Newkirk presented the treasurer's report from 1/1-3/29/16. Balance shows to be at \$8809.53. Martha made a motion to approve the report. Rose seconded. Motion passed.

OLD BUSINESS:

Membership Drive: Cindy presented a current listing of member dues paid at 114. The committee confirmed that March 31, 2016 is the cutoff date for 2016 memberships.

Fall Conference Update: Julie reported that plans are underway for IDEA Fall conference to be located at Oakwood Resort at Syracuse, Indiana on Lake Wawasee. A lake tour on a boat is planned. Room rent has been paid by DeKalb Co SWCD for \$2000.

Eric made a motion that IDEA will set aside the current year member dues paid to be used by the Fall Conference planning committee if needed. Martha seconded. Motion passed. (This policy needs to be reevaluated every year)

IDEA will establish some Fall Conference guidelines for region use.

IDEA workshops: There was discussion on a performance review training both for supervisors and staff, each having their own session. Erika will check with Laura Fribley if this can be a part of the Supervisor Summit in August. If ISDA does not want to have a performance review training at supervisor summit then IDEA will host one training for the entire state.

Other topics discussed were Audit preparedness & Internal Controls. DSS's are working on a New employee handbook.

NEW BUSINESS:

Poster Contest: Theme for 2016 from NACD is "We all need Trees". There was discussion about the state winners going on to the national contest. Julie made a motion that the Indiana Poster contest end at the state level. Eric seconded the motion. Motion passed. Future themes could be the same as the Current Issue used for the Envirothon contest. Eric made a motion that the Poster Committee revise the

state guidelines for distribution in the 2016/2017 school year. Martha seconded the motion. Motion passed. Eric was appointed to be the IDEA representative on the poster committee due to his experience with conducting a poster contest, to help guide and communicate between the poster committee and IDEA directors.

Martha made a motion that the State poster contest pay \$100 to each of the 5 different age category award winners. Funds will be provided from the IDEA Fall and the IASWCD Annual Conference silent auctions. Rose seconded the motion, Motion passed.

Rose made a motion that the award winner checks be written to the respective district and then have the district pay their winner. Julie seconded the motion. Motion passed.

Posters will be showcased in the Pathway to Water Quality at the Indiana State Fair.

Pathway to Water Quality: Martha Miller is now the new SWCD helper for the Pathway along with Susan Schultz. Sara Peel is the new PTQ coordinator. Martha discussed some changes that will be happening with the 2016 PWQ. She is looking for ideas specifically for the Education area. A 319 grant will provide funds for some PWQ upgrades and there will not be a need for as many partner volunteers. The education area does need some funding. Martha was asking if IDEA might be able to help along with individual districts.

NACD Market Place Educational material: It was reported that some of the remaining NACD education materials will be at the May 10 All Partner meeting for districts to take and utilize. There was discussion if IDEA could come up with a printing company that might be willing to print other education materials so that they would still be available. Martha, Rose and Julie are checking with local printers in their areas, if we can get the artwork.

2016 Plan of Work: Cindy will email the 2016 Plan by email.

The IDEA newsletter is to be put out quarterly – send items to Erika by April.

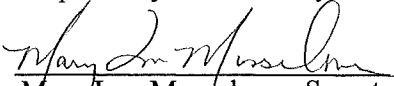
An inventory of the Service awards is needed.

Meeting adjourned at Approx. 2:45 p.m. on a motion by Rose and seconded by Julie. Motion passed.

2016 meetings: March 29, **May 24- CHANGED TO JUNE 16** –poster contest judging, July TBD, Sept. 20, Oct 5-7 IDEA Fall Conference, Dec. 8

****Next IDEA meeting: JUNE 16**** Farm Bureau Building Indianapolis, IN

Respectfully submitted by:


Mary/Lou Musselman, Secretary


Erika Burkemper-Fischer, President